

**WEST OXFORDSHIRE DISTRICT COUNCIL**  
**FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE**  
**WEDNESDAY 3 DECEMBER 2014**

**COMMITTEE WORK PROGRAMME 2014/2015**

**REPORT OF THE STRATEGIC DIRECTOR**

**(Contact: Frank Wilson, Tel: (01993) 861291)**

(The decisions on this matter will be resolutions)

**1. PURPOSE**

To provide the Committee with an update on the Work Programme for 2014/2015.

**2. RECOMMENDATIONS**

That the Committee notes the progress with regard to the Work Programme for 2014/2015.

**3. BACKGROUND**

3.1. At its last meeting the Committee gave further consideration to the development of its Work Programme for the year 2014/2015 having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

3.2. Attached at Appendix A is the approved Work Programme for 2014/2015 incorporating items rolled forward from last year, taking account of the discussions at the last meeting and providing an update on progress in relation to each item.

3.3. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.

3.4. The Committee is invited to consider progress in respect of the agreed Work Programme for 2014/2015 which is attached as an Appendix to this report.

**4. ALTERNATIVES/OPTIONS**

In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

**5. FINANCIAL IMPLICATIONS**

There are no financial implications arising directly from this report.

**6. REASONS**

To enable the Committee to review its Work Programme.

Frank Wilson  
Strategic Director

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Date: 3 November 2014

Background Papers  
None

<b>FINANCE AND MANAGEMENT OVERVIEW &amp; SCRUTINY COMMITTEE WORK PROGRAMME FOR 2014/2015</b>				
	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator</b>
<b>Items Originated by the Committee</b>				
1	Service Efficiency Reviews	In February 2012 it was agreed that Service Heads be invited to attend Committee meetings to discuss the operation of their services.	Strategic Director to agree programme with Chairman.	FMOS The Joint Head of Revenues and Benefits, the Head of Housing, the Head of Leisure and Tourism, the Head of Community Services and the Shared Head of Customer Services attended meetings in 2012/13 – 2013/14  Those Service Heads yet to do so will attend the Committee during the current municipal year.
2	Operation of the Council's Contract Register	To receive a report on the operation of the Council's contract register	A report on the Council's contract procedure was considered in October 2013. It was agreed that a report on the operation of the Council's contract register would be submitted as part of the Work Programme.	FMOS Information will be presented to the February meeting.

	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator</b>
3	Performance Indicators	To receive information on performance indicators relating to Corporate Resources, Business Information and Change, Customer Services, Revenues and Benefits, and Legal and Democratic Services.	Reports on Performance Indicators are considered on a quarterly basis	
4	Treasury Management Activity and Performance	To receive information on treasury management and the performance of in-house and external fund managers' Activity.	Reports on treasury management activity and performance are considered on a quarterly basis.	
5	Budget	To consider the initial draft base budgets, draft fees and charges for and the latest Capital Programme for the current and future years.	December 2014	The Cabinet is required to consult Overview and Scrutiny Committees on its budget proposals in accordance with the Council's Constitution. A report appears on this agenda as Item No. 9

	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator</b>
6	Medium Term Financial Strategy	To consider the annual refresh of the Medium Term Financial Strategy.	A report is submitted on an annual basis	A report appears on this agenda as Item No. 10
7	Use of Roof Space on Council Properties	To consider where appropriate the possibility of installing solar panels. Also to consider issues pursuant to the role of the committee on asset management.		FMOS A report appears on this agenda as Item No. 5 and a presentation will be made at this meeting by Peterborough Council.
8	Rural Broadband	To monitor and review the project for high speed rural broadband.		FMOS A report was considered at the last meeting. It was agreed that a further update be provided in early 2015 and that a special meeting be arranged in order to discuss the project further should that be necessary.